

JASON SVATEK

sj2503591@gmail.com

EDUCATION

University of Nevada, Reno — College of Business

Pre-Business Major (Including coursework in communication, teamwork, and data organization)

Expected Graduation: June 2029

Edward C. Reed High School — Advanced Diploma

Graduated June 2025

EXPERIENCE

Edward C. Reed High School — Sparks, Nevada

Peer Tutor

August 2024 – June 2025

- Provided patient, individualized support to students needing academic assistance—strengthening skills in communication and empathy.
 - Assisted teachers with monitoring student progress and developing personalized learning strategies.
 - Adapted explanations to meet diverse learning needs, demonstrating flexibility and active listening.
 - Built trust with peers while helping them overcome challenges—similar to providing supportive, patient-centered care in healthcare environments.
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PROJECTS

Truckee Meadows Community College — Reno, Nevada

C# Programming Project: “Halloween Apocalypse”

June – July 2023

- Designed and structured a full project from concept to completion, demonstrating strong organization and follow-through.

- Tested and refined the game to ensure clarity, accuracy, and usability—skills aligned with attention to detail required in healthcare documentation and patient data handling.
 - Applied problem-solving, structured thinking, and reliability throughout the project.
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SKILLS

Healthcare-Relevant Skills:

- Strong communication and interpersonal skills
- Patience, empathy, and supportive attitude
- Active listening
- Team collaboration
- High attention to detail
- Experience helping individuals one-on-one
- Ability to follow procedures and instructions

Technical Skills:

- Python, C#
- Microsoft Word, PowerPoint, Excel
- Document organization and digital record handling
- PDF editing

Certifications:

- **CPR & First Aid**